

# BBQ

## Check list



### Notify us of your plans

Be sure to stay in touch and keep us up to date of your progress. Request a fundraising approval letter from us. We are here to help... [fundraising@stillaware.org](mailto:fundraising@stillaware.org)

### Contact organisations for you to host a BBQ

Your local markets, Bunnings, Sporting clubs or Schools.

### Set a date

Be mindful of other events in your state and try to pick the most suitable time for your target audience.

### Create a fundraising platform

You may like to fundraiser in more ways than one. To give those who cannot attend your BBQ a chance to support, creating an [everydayhero.com.au](http://everydayhero.com.au) fundraising page is a great way to gain more funds.

### Create an event page & volunteers

Facebook and social media is a great resource for sharing your event. To make your event as smooth as possible, it is worthwhile to seek some volunteers to assist you.

### Seek donations

Local outlets often support fundraising initiatives. Download our donation request template under 'download resources' to use to seek vouchers & or goods.

### Prepare for event

Share, invite and promote your fundraiser. A great way to do this is sharing information about Still Aware and where funds will go towards. Info can be found under 'download resources'

### Run event

On most occasions sausages = \$2.50 & drinks = \$2 (be sure to cover any costs if not donated goods)

### Deposit funds

Well done and thank you! Be sure to contact us with your results and deposit the funds raised to:

Still Aware - BSB: 035-034 - ACC: 372865